



3847 Country Manor West - P.O. Box 18 - North Vernon, Indiana 47265

Office: (812) 346-5500 - Fax: (812) 346-0838 - [www.JNRU.org](http://www.JNRU.org)

Jennings Northwest Regional Utilities  
Meeting Minutes  
Jennings Northwest Regional Utilities Office  
December 11, 2024

President Hatfield called the meeting to order at 5:02 P.M.

Roll call was performed. The following members were present: Brian Hatfield, Marshall Jenkins, Mike Gerth, Dale Boyd, Judi Johnson-Stevens. Also in attendance: Andrew Klescht (Utilities Manager), Jeff Maddux (Utility Superintendent), Kayla Zimmerman (Attorney), Chelsea Kummer (Lead Customer Service Rep), and Zero (0) members of the public.

**Approval of Minutes:**

The November 14<sup>th</sup>, 2024, regular meeting minutes were presented.

Mike Gerth made the motion to approve the November 14<sup>th</sup>, 2024, meeting minutes as presented, the motion was seconded by Marshall Jenkins, motion passed (5-0).

**Members of the public:**

There were 0 (zero) members of the public present.

**Superintendent Report: Jeff Maddux**

Jeff Maddux gave a verbal report. The grit pump motor had to be ordered. The hydrogen sulfide has destroyed the motor, and the cost will be \$1,600 to replace.

120 Water has proposed a contract renewal for 2025, our cost would be \$3,900 and IFA grant would be covering the balance. After discussion there was concern about whether this would be a continued request from 120 and what would happen with the data if we chose not to renew the contract. Andrew informed the board we would be given all the data, and we could then maintain the data ourselves. After discussion Mike Gerth made a motion to renew the contract and Dale Boyd seconded the motion. The motion passed (3-1-1) with Marshall Jenkins Voting against and Judi Johnson-Stevens abstaining.

Jeff then discussed the desire to buy another BOD bottle incubator. This second incubator would ensure that in the event our main incubator fails we will always have an on-site backup and not have to rely on a third party or other utility. During our DMRQA testing the extra space will also allow us to have the capacity to ensure we can test properly. After discussion Marshall Jenkins made the motion to buy the incubator and Judi Johnson-Stevens seconded the motion and the motion passed unanimously (5-0).

The last point of discussion was Jeff informed the board that in the upcoming weeks we will be having our instrumentation calibrated and or tested for the upcoming year.

**Manager's Report: Andrew Klescht**





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Andrew Klescht gave a verbal report. The next item was Tony's 20-year anniversary this week and his total years of service at 33 years. Chelsea informed the board that typically Herself and Andrew will give employees a small token of appreciation during work anniversaries and birthdays. She then asked the board for a budget to buy lunch for Tony from the fish house and buy a plaque for him. After discussion Judi Johnson-Stevens made the motion to grant up to a \$250 budget and have a half day on Dec 31 to have lunch. Marshall Jenkins seconded the motion, and the motion passed unanimously (5-0).

#### **Treasurer's Report: Mike Gerth**

Mike Gerth gave a verbal report. Claims were discussed and Judi Johnson-Stevens made the motion to approve the claims, and Dale Boyd seconded the motion, and the motion passed unanimously (5-0).

#### **Old Business:**

The study RFP was discussed. HWC's second invoice is in and Andrew will be sending invoices next week.

Mike Gerth gave an update on CSL and the Indiana Economic Development Commission and the changes happening in CSL.

Brian wants to make sure we have another meeting in January with HWC.

#### **New Business:**

There were several items up for discussion under new business.

The first item was the weapons in the workplace policy, after discussion it was adopted with the removal of the ban on tasers. Motion passed (4-1) with Dale Boyd voting against.

The budget was discussed, and the budget was adopted as presented by Mike Gerth and seconded by Marshall Jenkins the motion passed (5-0).

The 2025 Pay Scale and Matrix were adopted with Mike Gerth making the motion and Marshall Jenkins seconded the motion and the motion passed unanimously (5-0).

The Employee Handbook was reviewed and discussed, the changes were approved, and Mike Gerth made the motion, and Marshall Jenkins seconded the motion, and the motion passed (5-0).

The 2025 holiday schedule was reviewed with Dec 24 and Juneteenth (June 19) being added to the holiday schedule. Mike Gerth made the motion to approve the holiday schedule, and Marshall Jenkins seconded the motion, and the motion passed unanimously (5-0).

#### **Adjournment:**

Motion to adjourn was made by Dale Boyd and Seconded by Marshall Jenkins. Motion passed (5-0). The meeting was adjourned at 6:43 P.M.



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**Members**

Brian Hatfield


Marshall Jenkins

Mike Gerth

Dale Boyd

Judi Johnson-Stevens

ATTEST: January 8<sup>th</sup>, 2025

  
Mike Gerth, Secretary

**Signatures**

