



3847 Country Manor West - P.O. Box 18 - North Vernon, Indiana 47265

Office: (812) 346-5500 - Fax: (812) 346-0838 - www.JNRU.org

Jennings Northwest Regional Utilities

Meeting Minutes

Country Squire Lakes Clubhouse

November 9, 2022

President Brian Hatfield called the meeting to order at **6:30 PM**

Roll call was performed. The following members were present: Brian Hatfield, Mike Gerth, Marshall Jenkins, and Dale Boyd. Also in attendance: Jeff Maddux (Utilities Superintendent), Andrew Klescht (Utilities Manager), Cindy Summerfield (Office Manager), Jordan Day (Customer Service Representative), Kayla Zimmerman (Attorney), and (1) member of the public, Lori Brown.

The **October 12th public meeting** minutes were presented. Brian Hatfield called for a motion to approve the minutes as written. Marshall Jenkins motioned, and Dale Boyd seconded the motion. **(4-0)**.

Utility Superintendent:

Jeff Maddux presented a verbal report. Jeff Maddux stated that the actuator is working properly now. The electrician had to put a small transformer inside of the building as the original unit was wired at 480V and it was 240V design. It has a set point of 750 gallons per minute. Jeff Maddux stated that Jennings Water replaced a 4-inch meter near the office on October 21, 2022. Jeff Maddux stated that we have not noticed an increase in usage. Brian Hatfield asked if we had a set rate with them. Kayla Zimmerman stated that there is no set rate due to the lawsuit that happened years ago. Brian Hatfield stated that he would like to keep up to date with that monthly. Jeff Maddux also stated that the screen is currently broke down that the first quote for the new drum was going to be \$32,000. We can get it repaired for under \$4,000. Quinton Strobe quoted the replacement at no More than \$4,000. It will only take him 2, 8- hour weekend days. Currently, until that is replaced, they are using the hycor at the sewer plant. **Marshall Jenkins made motion to move forward with the repair. Mike Gerth seconded the motion. (4-0)**. Jeff Maddux stated that we will have to wait and see if we receive any rain to see how the EQ Basin is operating in an automatic state.

Shepherd Insurance:

Lori Brown with Shepherd Insurance came to the meeting to discuss the commercial & health insurance. Lori stated that Cincinnati Insurance has been the cheapest carrier, discussed employee benefits/coverage, gave a summer of the premiums, and gave us a sample of the policy



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to investigate. Lori stated that every municipality has an umbrella. There is a \$1 Million auto policy, 3- year rate lock, health insurance with a \$1000 deductible, and wellness visits will always be 100% free.

Utilities Manager:

Andrew Klescht presented a verbal report. Andrew proposed a PayScale adjustment. Brian asked what percent of raises it would be and Andrew stated that for the past 2 years it has been at 3%. Andrew stated that James Long is working on being Wastewater Certified. Marshall stated that someone may need to have a Class A CDL License. **Brian Hatfield entertained a motion. Marshall motioned to approve the raises, and Dale Boyd seconded the motion (4-0).**

Andrew also discussed the payment plan form that we would like to begin using in office for those who have a major leak or so and cannot make payment in full. **Marshall motioned to approve the payment plan and Mike Gerth seconded the motion (4-0).**

Andrew Klescht also presented the new farm contract proposal. No action taken. Andrew stated that we would survey off farmable land, get an appraisal, and then see about selling to BJ Bingham. **Mike Gerth made motion to go through with survey and Appraisal and Marshall Jenkins seconded the motion (4-0).**

Andrew Klescht also stated that with the Neptune 360 upgrade, we are saving the forced \$10,000 upgrade by using an adapter, that he highly recommends the \$3,500 upgrade this year to avoid the \$4,000 upgrade fee that also must be paid if we waited until 2023. \$3500 now or \$17500 if we waited and did not use the adapter. **Marshall Jenkins made motion to go ahead with the upgrade and Dale Boyd seconded the motion (4-0).**

Andrew Klescht discussed the E-coli sealing machine. Our current machine is at least 10 years old and replacement parts do not exist anymore. Idexx has offered JNRU \$1,500 if we traded in the old unit which would bring the cost of a new unit down to \$3000, they are also offering an extended warranty for \$750. After discussion **Marshall Jenkins made a motion to purchase the sealer without the extended warranty and Dale Boyd seconded the motion, and the motion carried (4-0).**

Next up for discussion was delinquent sales tax. After discussion **Mike Gerth made a motion to pay off all delinquent sales tax by the first week of December 2022 Marshall Jenkins seconded that motion and that motion carried (4-0).**

A check scanner was discussed. It will have various benefits to office including being able to keep the physical checks in office if any questions arouse. **Mike Gerth made a motion**



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to contact the bank and order a check scanner, Marshall Jenkins seconded the motion and the motion passed (4-0).

Treasurer's Report was given by Mike Gerth. The 2023 budget was discussed

Office Manager Report:

Cindy informed the board she has been in contact with Pitney Bowes regarding a lease buyout of our postage machine as it will no longer be needed. They were supposed to have a final number to present to the board before end of business but they had not produced a quote as of yet.

Approval of Claims:

Claims were presented and Marshall Jenkins made a motion to approve the claims as presented, and Dale Boyd seconded the motion, and the claims were approved (4-0).

Old Business:

Treasurer Stamp use Ordinance was read in for first reading.

New Business:

Moving December 2022's meeting to December 7th was discussed. Marshall Jenkins made the motion to move next month's meeting to December 7, 2022. Mike Gerth Seconded the motion. Motion passed (4-0).

Adjournment:

There was a call for the meeting to be adjourned. Mike Gerth made a motion to Adjourn the meeting, and Marshall Jenkins Seconded the motion to adjourn. Motion passed (4-0). Meeting Adjourned at 8:26 PM.



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Members

Brian Hatfield

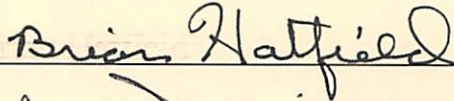
Marshall Jenkins

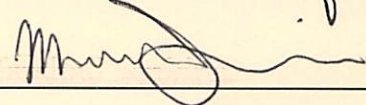
Mike Gerth

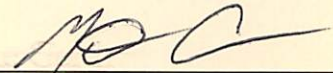
Dale Boyd

Vacant


Signatures







ATTEST: December 7th, 2022



Mike Gerth, Secretary/Treasurer