



3847 Country Manor West - P.O. Box 18 - North Vernon, Indiana 47265

Office: (812) 346-5500 - Fax: (812) 346-0838 - www.JNRU.org

## ***Jennings Northwest Regional Utilities***

### ***Meeting Minutes***

Country Squire Lakes Clubhouse

May 11, 2022

President Brian Hatfield called the meeting to order at 6:30 PM.

Roll call was performed. The following members were present: Brian Hatfield, Michael Gerth, Marshall Jenkins, and Dale Boyd. Also in attendance: Jeff Maddux (Utilities Superintendent), Cindy Summerfield (Office Manager), Andrew Klescht (Assistant Utilities Manager), Kayla Zimmerman (Attorney), and five (5) member(s) of the public.

The prior meeting minutes were presented. Brian Hatfield made a motion to approve the minutes as written, Marshall Jenkins made a motion to approve the minutes, Dale Boyd made a second to the motion and the motion was approved **(4-0)**.

**Utility Superintendent** Jeff Maddux Presented a verbal report. It was brought to the board's attention that the Shrine Club was going to re-tap their sewer connection to JNRU due to ongoing issues with backing up sewer. It was asked of the board how they wanted to proceed with re-tapping the manhole. Brian discussed re-tapping the manhole plus approximately ten feet out to ensure it was sealed and the cost of the bit/materials needed to do the tap. Marshall Jenkins made a motion to approve the tap given the above conditions, Dale Boyd seconded the motion, and it was approved **(4-0)**.

Jeff Maddux discussed the EQ Basin and the valve. He explained what and why it is important for the plant. The Board then instructed Jeff Maddux to seek more information on pricing and a time frame for getting the valve modulator replaced. We will be attempting to use the valve manually during projected rain events.

The Board asked Jeff Maddux and Andrew Klescht to write the compliance update letter to IDEM. Jeff gave an update about the visit to the Osgood WWTP and progress that has been made on the sludge removal, board vice-president Marshal Jenkins also visited Osgood on a separate date. Jeff informed the board that the 2021 Consumer Confidence Report (CCR) will be sent with the June bills, and we will be flushing water hydrants the second week of June as well.

**Management Report** Andrew Klescht and Cindy Summerfield presented the managers' report. It was discussed with the members of the Board how the money flows once it hits the



JNRU Clearing Account. It was requested by Management to allow Office Manager Cindy Summerfield the authority to perform internal transfers between JNRU's bank accounts to ensure funds would be available to cover monthly expenses from the different accounts of JNRU. Marshal Jenkins made the motion to allow Cindy Summerfield to do transfers with an email confirmation by the Treasurer. Dale Boyd made a second on the motion and the motion passed (4-0).

Mike Gerth discussed coming into the office to go over different JNRU logins.

Andrew Klescht discussed the emailing of bills to customers.

**Treasurer Michael Gerth presented the treasurer's report.** Claims were discussed. After discussion on DB Wooton Consulting and PDIS, the board directed Management to not process any payments for either entity during the month of May 2022. Marshal Jenkins made a motion to not process those two entities for May and Dale Boyd made a second to the motion, it was approved (4-0). There was a call for a motion to approve the claims for April. The motion was made by Marshall Jenkins to pay claims and was seconded by Dale Boyd; it was approved (4-0).

#### **Old Business:**

Kayla Zimmerman re-wrote the by-laws to incorporate new board meeting location and time of the board meeting. By-laws were also amended to allow the changing of the bank to Jackson County Bank (JCB). There was a call to adopt the new by-laws as written, Dale Boyd made the motion and Mike Gerth seconded the motion. The motion passed (4-0).

Kayla Zimmerman also informed the board that she has been in contact with Jennings Water regarding our contract with them.

#### **New business:**

The Board opened the mowing bids for the season. Rick Lucas turned in a bid for up to a three-year contract, it was the only bid turned in. Board members reviewed and discussed terms of the bid. Marshall Jenkins made a motion to accept the bid for the entire three-year term, Mike Gerth seconded the motion; the motion passed (4-0).

Barbara Rayl talked to the board concerning extreme water hardness. The Board informed Her that Jennings Water controls all aspects of the water and water quality and JNRU is a purchase water system. She also asked the board if they would consider changing the policy of keeping services in the deeded property owners name, only as she was having legal issues with acquiring the deeds to some of her properties, and the board informed her that there would be no action taken to change the current policies in place nor would the utility consider any action to reduce water hardness, as the current water supply from Jennings Water meets all



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quality and safety requirements set forth by IDEM. Any actions taken to reduce water hardness will have to be done by individual property owners if they so choose.

The board asked Andrew Klescht if there had been any progress on getting a reduced rate for PDIS. He informed them that yes, PDIS would offer reduced services at a reduced rate of \$2,000 per month. They then asked Him to proceed with the reduced rate and continue to seek an alternative source for cloud storage at cheaper rates.

Jeff Maddux had Board President Brian Hatfield sign the MRO (Monthly Report of Operations).

Brian Hatfield spoke to Russell Vaught of North Vernon Utilities about the collapsing lines in North Vernon; the board will take no action.

**Adjournment:**

Dale Boyd made a motion to adjourn the meeting. Marshall Jenkins seconded the motion and the motion passed (4-0).

Brian Hatfield adjourned the meeting at **8:10 PM.**

**Brian Hatfield**  
President

**Attest:**

**Michael Gerth**  
Treasurer/Secretary