



3847 Country Manor West - P.O. Box 18 - North Vernon, Indiana 47265

Office: (812) 346-5500 - Fax: (812) 346-0838 - www.JNRU.org

Jennings Northwest Regional Utilities

Meeting Minutes

Country Squire Lakes Clubhouse

July 13, 2022

President Brian Hatfield called the meeting to order at 6:35 PM.

Roll call was performed. The following members were present: Brian Hatfield, Michael Gerth, Marshall Jenkins, and Dale Boyd. Also in attendance: Jeff Maddux (Utilities Superintendent), Cindy Summerfield (Office Manager), Andrew Klescht (Assistant Utilities Manager), Kayla Zimmerman (Attorney), and four (4) member(s) of the public.

The prior meeting minutes, from May, were presented, there was no quorum therefore there was no meeting in June. Brian Hatfield called for a motion to approve the minutes as written, Marshall Jenkins made a motion to approve the minutes, Dale Boyd made a second to the motion and the motion was approved **(4-0)**.

Utility Superintendent Jeff Maddux Presented a verbal report. Jeff discussed the letters to IDEM about our compliance goals. Jeff also discussed the EQ Basin and how we have been using it to attempt to stay in compliance. The board was informed that the actuator from the valve for the EQ basin was still approximately 13 weeks out.

Jeff discussed with the board issues at the plant that attention immediately and asked for a motion to approve purchase of the parts necessary to fix the plant. Marshall Jenkins made a motion to approve the purchase of the parts needed. Michael Gerth seconded the motion. the motion passed **(4-0)**.

Jeff then made a request to purchase gravel, there was discussion about why JNRU needs gravel, and it was explained to the board that whenever we backfill a leak, we first backfill it with gravel and then place dirt on top of the gravel and we use the gravel to maintain the drives to our various sewer stations throughout CSL. Marshall Jenkins made the motion to approve the purchase of gravel, and it was seconded by Dale Boyd and the motion passed **(4-0)**.

Treasurer Michael Gerth presented the treasurer's report. Mike presented the director's report to the board.



Claims were discussed, Marshall Jenkins discussed DB Wooton Consulting's check. There was a motion by Marshall Jenkins to send a letter to DB Wooton Consulting to recover all property of JNRU currently still in possession of DB Wooton Consulting and to stop any and all payments and benefits to DB Wooton Consulting. **This decision is based upon the voluntary resignation of Mr. Wooton in May of 2022.** The motion was seconded by Dale Boyd and passed **(4-0)**.

There was then a call for a motion to approve May and June Claims **except** DB Wooton invoices. Marshall Jenkins made the motion to approve, and the motion was seconded by Dale Boyd, and the motion passed **(4-0)**.

Managers Report: The managers report was given by Cindy Summerfield and Andrew Klescht. Cindy gave an update on our new credit card system and how it was going, she noted that so far it was going smooth. She then discussed why we do not need a check scanner at this current time, since we go to the bank nearly every day, since we do accept cash payments therefore it is just as easy to take the checks to the bank as well.

Andrew asked for a motion to buy the equipment necessary to allow JNRU to store all files locally and save \$2000 per month going forward after the initial purchase of approximately \$1200 for the equipment and that Andrew would maintain the system internally. Mike Gerth made the motion to allow Andrew to purchase equipment and get reimbursed and Marshall Jenkins made a second the motion passed **(4-0)**.

Jeff Maddux, after brief discussion with the board on truck repairs and the frequency of them, and the cost of them, it was decided that there would be a \$4000 limit on truck repairs that can be made at the discretion of Jennings Northwest Regional utilities Superintendent and anything above that would have to get approval from the board. Marshall Jenkins made a motion and Dale Boyd seconded the motion and the motion passed **(4-0)**.

After brief discussion there was then a motion brought forth to pay Keystone \$600 for archived financial records of the utility. Mike Gerth made the motion and it was seconded by Marshall Jenkins and the motion passed **(4-0)**.

Old Business:

There was a call for any old business and there was none.

New business:

Marshall Jenkins invited a perspective new board member to the meeting, and he was introduced.

There was a call from the floor for a motion for the auditor to seek quotes from an external auditor about changing financial operations and office procedures. Marshall Jenkins made the motion and Mike Gerth seconded the motion and the motion passed **(4-0)**.



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Adjournment:

Dale Boyd made a motion to adjourn the meeting. Marshall Jenkins seconded the motion and the motion passed **(4-0)**.

Brian Hatfield adjourned the meeting at **7:20 PM**.

Brian Hatfield
President

Attest:

Michael Gerth
Treasurer/Secretary