



3847 Country Manor West - P.O. Box 18 - North Vernon, Indiana 47265

Office: (812) 346-5500 - Fax: (812) 346-0838 - www.JNRU.org

Jennings Northwest Regional Utilities
Meeting Minutes
Jennings Northwest Regional Utilities Office
December 13, 2023

President Brian Hatfield called the meeting to order at 5:00 P.M.

Roll call was performed. The following members were present: Brian Hatfield, Marshall Jenkins, Dale Boyd, and Judi-Johnson Stevens. Also in attendance: Andrew Klescht (Utilities Manager), Jeff Maddux (Utility Superintendent), Kayla Zimmerman (Attorney), and (0) members of the public.

Approval of Minutes:

The November 8th and 15th 2023 Minutes were presented. After there was no discussion, President Hatfield asked for a call for a motion to approve the minutes as presented. Marshall Jenkins made the motion to approve the minutes, Dale Boyd seconded the motion and the motion to approve the minutes passed (4-0).

Members of the public:

There were no members of the public present.

Superintendent Report: Jeff Maddux

Jeff Maddux gave a verbal report. Jeff gave updates on previously ordered items. The new raw influent sampler has arrived and was brought online and is in good working order. The new Hycor has arrived and is awaiting installation, the installation should take place by month's end, weather dependent. The last order of business was a service contract with Gen-Set for the servicing of the stand-by generator at the wastewater treatment plant. After discussion the service contract was agreed to, Marshall Jenkins made the motion to enter into the contract and was seconded by Judi Johnson-Stevens. (4-0).

Manager's Report: Andrew Klescht

Andrew Klescht gave a verbal report. Andrew informed the board that the SBOA audit is now scheduled to take place in March of 2024 and will now be a six-year audit.

The proposed 2024 Salary Ordinance was presented by Andrew Klescht. After brief discussion Marshall Jenkins made the motion to approve the 2024 Salary Ordinance, the motion was Seconded by Judi Johnson-Stevens and the motion passed unanimously (4-0).

The next order of business was the trade in of two trucks and purchase of two trucks to replace the outgoing trucks. The purchase price of \$55,449.80 plus a budget of \$1,000.00 to



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purchase seat covers and have the bed lined. After discussion Judi Johnson-Stevens made the motion to proceed with the purchase from the money market account and pay the money market back over a 12-month time frame as the funds allow, Marshall Jenkins seconded the motion and the motion passed (4-0).

Marshall Jenkins discussed who would be the signer for the transactions, it was discussed to have President Brian Hatfield represent the board and JNRU and be the signer for all paperwork needed for the purchase of the trucks. Marshall Jenkins made the motion for Brian to represent the Board and JNRU in the purchase of the trucks, Judi Johnson-Stevens seconded the motion and the motion passed (4-0).

The 2024 budget was presented, the budget now includes a capital improvements line item to ensure we are preparing for future growth and our repairs and replacements. After discussion there was a motion by Marshall Jenkins to approve the budget, Dale Boyd seconded the motion and the motion passed (3-0-1) with Judi Johnson-Stevens abstaining.

Treasurer's Report: President Brian Hatfield

Claims were presented and discussed. There was no further discussion regarding the claims and Marshall Jenkins made the motion to accept the claims as presented and the motion was seconded Judi Johnson-Stevens. The motion passed (4-0).

Old Business:

Previously a policy for processing of lien releases for properties that have an outstanding lien against them for availability fees had been discussed. Kayla Zimmerman drafted a policy that would allow the office staff of JNRU to process the release of liens in office. Marshall Jenkins made the motion to adopt the policy as written, Judi Johnson-Stevens seconded the motion and the motion passed unanimously (4-0).

President Hatfield discussed the previous meetings with USDA. The funding has been secured from the various groups. President Hatfield will engage the various groups and call a meeting to score the firms wanting to participate in the study. Marshall Jenkins made the motion to have Brian Hatfield and Jeff Maddux represent JNRU in the meetings, Judi Johnson-Stevens seconded the motion and the motion passed unanimously (4-0).

New Business:

No new business was discussed.

Adjournment:



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Motion to adjourn was made by Marshall Jenkins and Judi Johnson-Stevens seconded the motion. Motion passed (4-0) The meeting adjourned at 5:35 P.M.

Members

Brian Hatfield

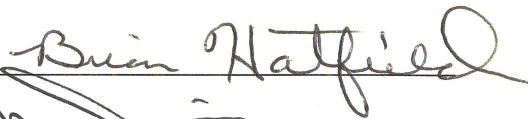
Marshall Jenkins


Mike Gerth

Dale Boyd

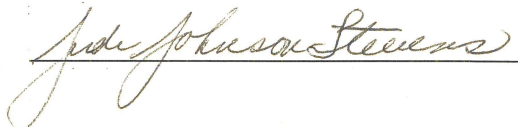
Judi Johnson-Stevens

Signatures










ATTEST: January 10th, 2024



Marshall Jenkins, Secretary